

Government of the People's Republic of Bangladesh
Ministry of Law, Justice and Parliamentary Affairs
Legislative and Parliamentary Affairs Division
Administration Section-2
Bangladesh Secretariat, Dhaka
www.legislatediv.gov.bd

No.: 55.00.0000.106.18.026.10.99

Date: 08 March, 2018

To: Chief Accounts Officer
Ministry of Law, Justice & Parliamentary Affairs
Segun Bagicha, Dhaka.

Sub.: Permission to grant earned leave (ex-Bangladesh) to Ms. Salma Benthe Kadir, Additional Secretary (C. C.) (Drafting), Legislative & Parliamentary Affairs Division, Ministry of Law, Justice and Parliamentary Affairs to visit Singapore from 27 March to 31 March, 2018 or for 05 (Five) days from the actual date of departure.

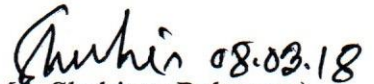
Dear Sir,

The undersigned is directed to inform you that the Government of the People's Republic of Bangladesh is pleased to accord permission to grant earned leave (ex-Bangladesh) to Ms. Salma Benthe Kadir, Additional Secretary (C. C.) (Drafting), Legislative & Parliamentary Affairs Division, Ministry of Law, Justice and Parliamentary Affairs to visit Singapore from 27 March to 31 March, 2018 or for 05 (Five) days from the actual date of departure under the following terms and conditions:

Conditions

- (a) the total costs for the said visit shall be borne by herself and the Government of Bangladesh has no financial involvement in it;
- (b) she will not be allowed to take her salary or a part thereof in foreign currency;
- (c) she will not be allowed to stay abroad more than the approved period.

2. This has been approved by the competent authority.

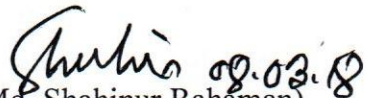

(Md. Shahinur Rahaman)
Assistant Secretary (Adm.-2)
Ph.# 9540319
admin2@legislatediv.gov.bd

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Copy forwarded for information and necessary action to (not according to seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka.
2. Ms. Salma Benthe Kadir, Additional Secretary (Current Charge) (Drafting), Legislative & Parliamentary Affairs Division, Ministry of Law, Justice & Parliamentary Affairs.
3. Director-General, Department of Immigration & Passport, Sher-E-Bangla Nagar, Dhaka.
4. Manager, Hazrat Shahjalal International Airport, Dhaka (With a request for using VIP Lounge).
- ✓ 5. System Analyst, Legislative and Parliamentary Affairs Division, Ministry of Law, Justice and Parliamentary Affairs (with a request to publish in the website).
6. Private Secretary to the Hon'ble Minister, Ministry of Law, Justice & Parliamentary Affairs.
7. Private Secretary to the Hon'ble Senior Secretary, Legislative & Parliamentary Affairs Division, Ministry of Law, Justice & Parliamentary Affairs.
8. Accounts Officer, Legislative and Parliamentary Affairs Division, Ministry of Law, Justice and Parliamentary Affairs.
9. Personal Officer to Deputy Secretary (Administration), Legislative and Parliamentary Affairs Division.
10. Office Copy.


(Md. Shahinur Rahaman)
Assistant Secretary (Adm.-2)

(11-3-18)(2)